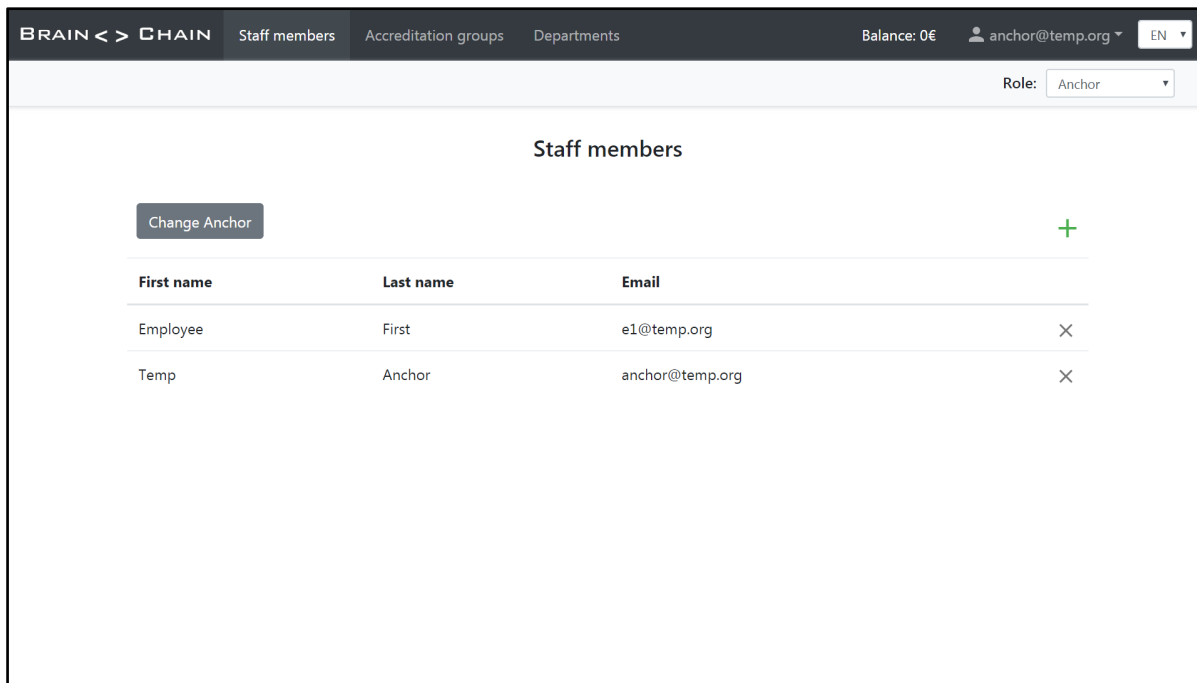
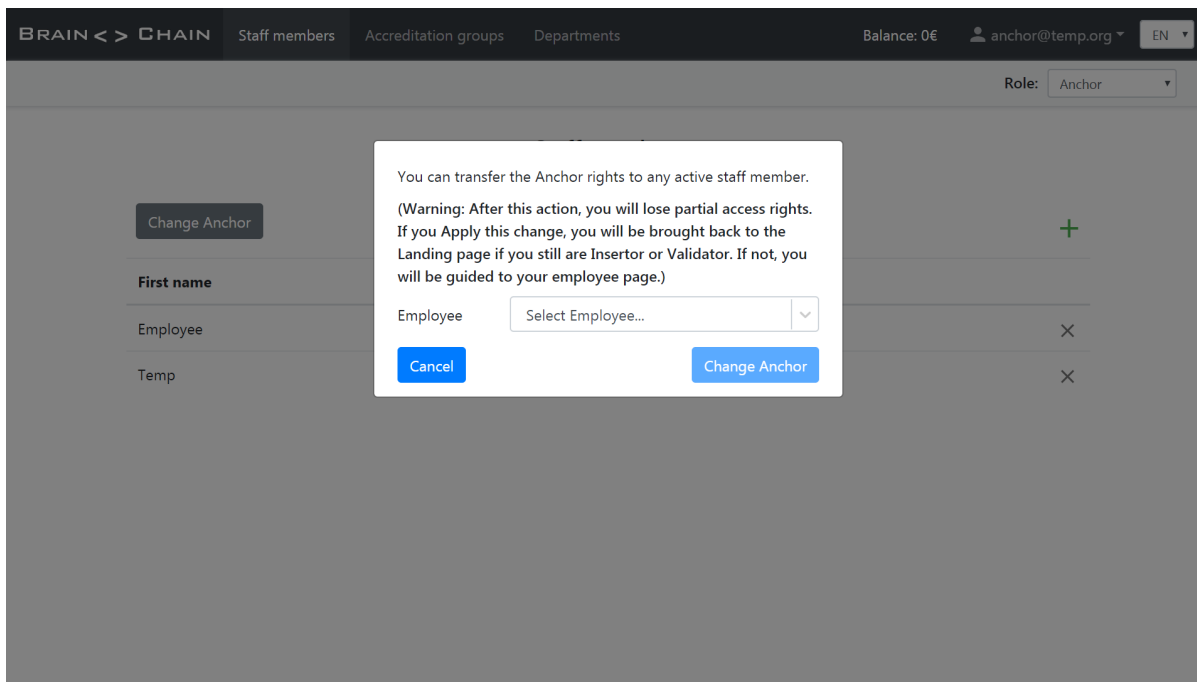


# CHANGING THE ORGANIZATION ANCHOR

1. If an Anchor want to pass on his Anchor role to *another* employee, he needs to select the "Change Anchor" Use Case atop the Staff members page:



2. This opens the following modal dialog:

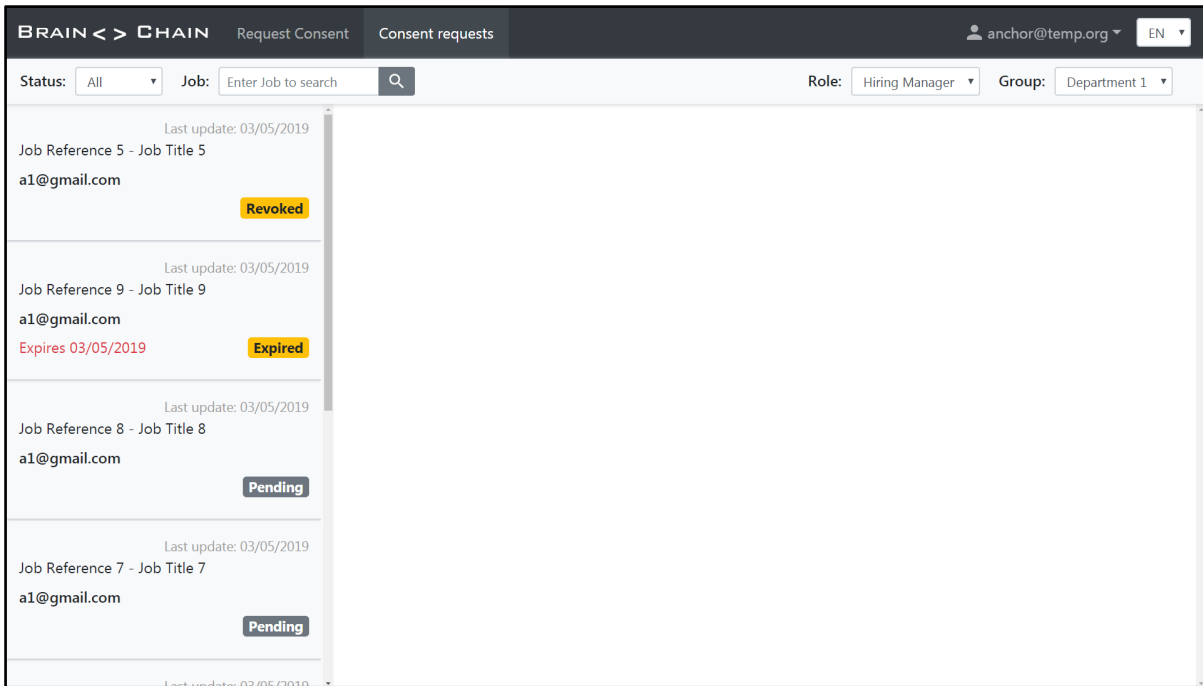


Here, the Anchor selects the employee who will become the next Organization Anchor as the 'old' Anchor clicks "Change Anchor".



(**Note:** you can select only prior activated employees here)

3. The 'old' Anchor immediately loses the Anchor role and his/her landing page is immediately adapted to reflect this change. Note that the ex-Anchor may have other roles - all *that* functionality obviously stays intact.



4. The Employee who just got assigned as the new Anchor, can log in with their same credentials as before, and his landing page *also* immediately reflects the change with (in this case: ) added functionality:

